Late Return Policy

Parents must return to the session 5 minutes prior to the end of session whether that's, for example, at 5:45pm (end time 5:50pm) or 3:15pm (end time 3:20). Sessions are formally completed at 5:50pm or 3:20pm and premises should be vacated.

Failure to return on time will result in a service charge of $5.00 for every 7 minutes you are late. Payment of late return fees must be paid on or before the next session. Only 2 late returns are allowed in any 6 month period. More than 2 late returns within 6 months may result in dismissal from services.

The last 5 minutes of the session are to be used to train/educate/inform parent or caregiver. If said person needs to share information then they must return to the session earlier or do so at the beginning of the session. If a session needs to be predominately to answer questions, concerns, review information, request instruction, etc. this is appropriate usage of time. It is of no benefit to the child if the parent has questions or concerns they haven't addressed or tasks they have been assigned and haven't reviewed.

Please respect and be courteous to all other clients and their families. Adhering to the policies will ensure the best possible session for your child, what is hopefully, what everyone desires for their child.

Therapist may request a parent to wait outside due to a behavior issue. This is their call to make, however the parent **must** be waiting. If the therapist has to extend one child's session into another's, then they will make that time up and it will not be forfeited. Please be mindful that every child requires additional time occasionally, even yours. If your child doesn't then be thankful and empathize with the parent whose child requires the extra time. Adhering to the policy will ensure that each child and family receives the best service during their time.